

# TILLAMOOK FIRE DISTRICT

## 11/19/2024

The Board Meeting for Tillamook Fire District was held on Tuesday, November 19, 2024, at 5:31 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

**Call to Order:** The regular board meeting was called to order by Chair Leonard Ingles at 5:32 p.m.

### Board Directors Present:

Chris Kell, Director  
Leonard Ingles, Chair

Brian Cameron, Director  
Casey Burden, Vice-Chair

Staff Present: Paul Edwards, Interim Fire Chief; Dale Kamrath, Administrative Chief;  
Alan Christensen, Bay City Fire Chief

Guests: Listening via Zoom: Gabrielle Sterling, Amy D., Kurt Peterson-Attorney; In person guests: Jason Sterling, Heather Grimes, Bradly Hamburger, Tim Hamburger, Sean Kerber

Board Chair Ingles recessed General Session to move into Executive Session as per ORS 192.660 (2)(f) to consider information or records that are exempt by law from public inspection, and (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061. Entered at 5:33 p.m. with Attorney Peterson on Zoom. Executive Session recessed at 5:45 p.m.

Chair Ingles re-opened the General Session at 5:49 p.m. with no decisions made or action taken.

**Tillamook Volunteer Firefighters Association:** TVFA President, Jason Sterling, reported that they have been busy on many calls this past month, mostly minor alarms. We have purchased some new equipment, a new lift chair for patients and Rescue gear, Stair Chair, Head Lamps for Helmets.

**Non-Agenda Items:** No Public Comments.

**Minutes:** Discussion on Minutes from September 5<sup>th</sup> Special Board Meeting and the Regular October 15<sup>th</sup> Meeting. A motion to approve the minutes of both meetings was made by Director Burden and seconded by Director Kell to approve. The motion passed by a vote of 4-0.

**Financial Statement/Check Transactions:** Third Quarter, 2024 Federal Tax Return; July-September Cash Receipts and Disbursements; October Payroll Report; October LGPI and October Bank Statement; First Quarter, 2024 Federal Tax Report (Not submitted to IRS); and the November Payables to date,

were reviewed. Motion made by Director Cameron and seconded by Director Burden to approve and pay Bills. The motion passed by a vote of 4-0.

**Chief Reports:** Chief Edwards gave an update on October Activity, 91 alarms, including 42 EMS calls, 15 Fire related-No large dollar loss, 17 false alarms. Ladder back from Valley Major Repair on Ladder cylinders. Lt. Welch, Firefighters Ballard and Diaz are busy working on New Tender. Seismic Grant is moving forward with Weekly meetings and recommendations for remodeling items while construction ongoing, related to HVAC, Roof Access and Restroom for Residence Quarters, acquiring Permits. Turnouts Racks being upgraded. Training for Month-Personnel taking State Officer Development Courses, working on utilization of new tender, and EMS.

Chief Christensen: Working on Records Program-ESO; response, hose, pump, ladders; Training files being worked on, DPSST Annual Review. Transfer of Records to ESO from First Due. Water Supply and Access permits reviewed. Fire Investigations on fires. Records forwarded to OSFM. EMS and Training Record upgrading. Response on numerous Tillamook Alarms. 11 days of Chief Coverage. Updated storage of EMS supplies in Meeting Room.

Chief Kamrath: As per Written Report. Continuing work on Invoices, Emails and Litigation follow-up. Audit of 2022-23, records missing from Mid-February 2023 up-to May of 2023 on all records (Board Minutes, financial reports, alarms, etc.). The auditor will be in-house tomorrow November 20<sup>th</sup>. Received small reimbursement from Oregon State Parks for the Purchase of a Stokes Basket. Other correspondence received regarding Insurance rates for next year on decrease. We have received approximately \$400,000 of tax revenue so far for 2024-25.

**Old Business:**

-No Old Business

--Zoom Attendance: Gavin McClaskey entered

**New Business:**

1-To Approve the Settlement Agreement between Tillamook Fire District, Asst. Chief Paul Edwards, Captain Kris Davis and Gavin McClaskey as submitted to the Board, and to delegate signing Authority to the Board Chair. Motion made by Brian Cameron, 2<sup>nd</sup> by Casey Burden, motion passed by 4-0 vote.

**Concerns of the Board:** Agenda has Covid Statement to be removed.

**Adjournment:** A motion to adjourn the meeting at 6:13 p.m. was made by Director Burden and seconded by Director Kell. The motion passed by a vote of 4-0. The next meeting will be the Regular Board meeting on December 17, 2024.

Respectfully submitted,

Dale Kamrath, Administrative Chief

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Board Chair, Leonard Ingles