**TILLAMOOK FIRE DISTRICT**

**1/21/2025**

The Board Meeting for Tillamook Fire District was held on Tuesday, January 21, 2025, at 5:30 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

**Call to Order:** The regular board meeting was called to order by Chair Leonard Ingles at 5:35 p.m.

Board Directors Present:

Chris Kell, Director Sara Christiansen, Secretary; 5:40 p.m.

Leonard Ingles, Chair Casey Burden, Vice-Chair

Staff Present: Paul Edwards, Interim Fire Chief; Dale Kamrath, Administrative Chief;

 Alan Christensen, Bay City Fire Chief

Guests: Listening via Zoom: Gabrielle Sterling, Amy D.; On Cell phone-Ron Guerra-Attorney; In person guests: Jason Sterling, Heather Grimes, Bradly Hamburger, Sean Kerber, Daryl Hamilton, Miguel Diaz.

Board Chair Ingles recessed General Session to move into Executive Session as per ORS 192.660 (2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061. Enter at 5:36 p.m. with Attorney Guerra on Cell phone. Executive Session recessed at 5:49 p.m. Attorney Guerra ended phone call at end of Executive Session.

Chair Ingles re-opened the General Session at 5:50 p.m. with no decisions made or action taken.

**Tillamook Volunteer Firefighters Association:** TVFA President, Jason Sterling, reported that they have been busy on many calls this past month, mostly minor alarms, medical. We have purchased some new equipment, a new lift Stair-chair for patients has finally arrived, LAD-Lift Assist Device; Banquet is scheduled for April 12 and all Board Invited.

**Non-Agenda Items:** No Public Comments.

**Minutes:** Discussion on Minutes of December 17th Regular Board Meeting. A motion to approve the minutes of the meeting was made by Director Burden and seconded by Director Christiansen to approve. The motion passed by a vote of 4-0.

**Financial Statement/Check Transactions:** December-24 Payroll Report; December LGPI and December Bank Statement; December-24 Payables; January-25 Payables to date, November and December Financials were reviewed. Motion made by Director Burden and seconded by Director Kell to approve and pay Bills. The motion passed by a vote of 4-0.

**Chief Reports:** Chief Edwards gave an update on December Activity, 92 alarms, including 42 EMS calls, 21 MVA, 5 Fire related-No large dollar loss, 24 others (burn complaints, smoke investigations, haz-mat, false alarms.) Year 2024:1125 call total. 238 fire related, 467 EMS related, 362 MVA/Rescue. 48 Duty Officer callouts, 10 Hazmat.

**R-escue-71** Electrical problem destroyed Batteries and Starter System. **R-71** also had Major Motor issue repaired by FF Ballard. **L-adder-71** back over in the Valley- Major Repair on Ladder cylinders. **T-ender-71** over in Valley for Warranty Work on Suspension and electrical system malfunction. Seismic Grant is moving forward with Weekly meetings and recommendations for remodeling items while construction ongoing, related to HVAC, Roof Access and Restroom for Residence Quarters, acquiring Permits. Staff cleaned and pressure washed the East side of the Station. Repainted Flagpole. Station Generator still out of Service, Lt. Upton has furnished a 13K Generator as a temporary use in case of outage. EMS Training was Unconscious-not breathing Protocols. Fire Training Debriefing of Months Activities and BLM Field Office out at Port.

Chief Kamrath: Continuing work on Invoices, Emails and Litigation follow-up. Audit of 2022-23, has been completed and Report sent to Board, and Action Item on New Business. We were able to resurrect most of the records. The auditor will be starting on the 2023-24 Audit in the next week or so. Other correspondence received regarding the SDAO Conference next Month in Sunriver, let me know if you desire to attend, and you received the information in your emails, as well as the SDAO Newsletter last week. Election Information regarding Board Positions. Attorneys have sent information regarding the Agent of Record and recommend the District does not submit it to the Secretary of State.

Chief Christensen: Working on Records Program-ESO; response, hose, pump, ladders; Training files being worked on, DPSST Annual Review completed. Water Supply and Access permits reviewed. Investigation on fire. Records forwarded to OSFM. Response on numerous Tillamook Alarms.

**Old Business:**

-No Old Business

**New Business:**

 1-The Board discussed the Attorney’s Conflict Waiver Request. Director Burden made a motion to have Chair Ingles to sign the Attorney Conflict Waiver for Elliot Fields in the Davis/Adams vs Tillamook Fire District/McBrayer litigation case on behalf of the District. The motion was seconded by Director Kell and was approved 4-0.

 2-The 2022-23 Audit was presented to the Board. Some typo changes were made by the Auditor, and the Final Audit is ready to proceed. The Board had no additional comments. Director Kell made a motion to approve the 2022-23 Audit, motion seconded by Director Christiansen. Motion carried by 4-0 vote.

 3-Chief Edwards proposed increasing hourly wage to Part-time Firefighter Ballard from the current $20/hour to $28/hour, FF Ballard is an experienced and certified Mechanic and has been saving the District large amounts of funding with his mechanical expertise and using his own tools in repairing our Apparatus. Some of his adventures are: Rebuild of Electrical system on Brush Rig, Rebuild of Engine on Rescue and Electrical repairs on E-72. Chief Edwards also requested the Board to raise Part-time FF Diaz from the current $20/hour to $23/hour, FF Diaz is very experienced and has been performing Data Entry and IT expertise, as well as equipment checks and station maintenance. Director Burden made a motion to increase both hourly rates for FF Ballard and FF Diaz as recommended by Chief Edwards. Motion was seconded by Director Kell, and motion carried by 4-0 vote.

**Concerns of the Board:** No Concerns expressed. Chief Kamrath advised the Board that he would be departing to Arizona prior to the next Board meeting and asked if they wished for him to continue and work remotely, or if desired to terminate the contract. The board agreed to continue and allow remote operation.

**Adjournment:** A motion to adjourn the meeting at 6:22 p.m. was made by Director Burden and seconded by Director Christiansen. The motion passed by a vote of 4-0. The next meeting will be the Regular Board meeting on February 18, 2025.

Respectfully submitted,

 Board Chair, Leonard Ingles

Dale Kamrath, Administrative Chief