**TILLAMOOK FIRE DISTRICT**

**5/10/2022**

The regular board meeting for Tillamook Fire District was held on Tuesday, May 10, 2022, at 5:30 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Tim Hamburger, Chair

Allen Burris, Director

Leonard Ingles, Director

Brian Cameron, Vice-Chair (via Zoom at 5:42 p.m.)

Directors Excused: Chris Kell, Director

Staff Present: Daron Bement, Fire Chief

Rueben Descloux, FM

Guests: David Helmricks, Jason Sterling, Paul Edwards, Joel Hamburger, Bradly Hamburger, Brandon Abbott, Kassi Helmricks, Alex Burris, Cherie Burris

**Call to Order:** The regular board meeting was called to order by Chair Tim Hamburger at 5:30 p.m.

**Budget Hearing:** Chief Bement read Resolution 2022-001 adopting the 2022-2023 budget of $1,472,058 by title only. Director Burris confirmed that the recommended changes were shown in the presented budget document.

A motion to approve Resolution 2022-001 adopting the 2022-2023 budget was made by Allen Burris and seconded by Leonard Ingles. Ayes were received from Tim Hamburger, Allen Burris and Leonard Ingles, the motion carried.

**Minutes:** A motion to approve the April 11, 2022, minutes was made by Leonard Ingles and seconded by Allen Burris. Ayes were received from Tim Hamburger, Allen Burris and Leonard Ingles, the motion carried.

**Tillamook Volunteer Firefighters Association:** Assistant Chief Paul Edwards announced that the association is looking at purchasing new battery powered positive pressure fans to place on apparatus.

**Non-Agenda Items:** Kassi Helmricks asked the board about public image due to negative PR in the community, moving forward with the strategic plan, recruitment, and training for leadership. Chair Hamburger would like to see improvements with projecting District image and added that many of the strategic planning goals are fund driven. This may be accomplished with community education. There were additional comments and concerns of safety and staff fatigue as there are only two paid staff currently working. Chief Bement addressed recruitment for the training officer position, there is an assessment scheduled this weekend for the current applicants. AC Edwards indicated there should be some positive PR with the upcoming newspaper article on the recent TFVA awards banquet. AC Edwards also indicated that there have been safety concerns discussed during the monthly safety meetings. These have in turn been brought to the attention of Chief Bement.

**Public Comment:** None

**Financial Statement / Correspondence:** The financial statements for April were not currently available. Copies of the bank statements, LGIP balance and accounts payable were forwarded electronically.

A motion to approve the April 2022 bank statement and accounts payable was made by Allen Burris and seconded by Leonard Ingles. Ayes were received from Tim Hamburger, Allen Burris, and Leonard Ingles, the motion carried.

**Fire Chief Report:** Chief Bement submitted a copy of his report electronically, no questions posed by the board.

**Fire Marshal Report:** FM Descloux submitted a copy of his report electronically. A brief overview was provided of emergency responses, inspections, fires, maintenance, and permit reviews.

**Old Business:** None.

**New Business:** Chief Bement forwarded a revised Lexipol policy, 1101. The policy address quarterly response and drill attendance requirements. This was not discussed in the last workshop and there are no more scheduled. Directors Burris and Cameron recommended tabling the policy until next month after having time to review it. Chief Bement will make the final draft changes and submit it prior to the next board meeting.

**Executive Session:** The regular board meeting adjourned to executive session pursuant to ORS 192.660 (2)(b)(f)(i) at 6:01 p.m.

The Executive Session adjourned at 7:03 p.m.

The regular board meeting reconvened at 7:03 p.m.

The Board directed Chief Bement to appoint a committee to review the formal complaint brought forward.

**Concerns of the Board:** None

**Adjournment:** A motion to adjourn the meeting at 7:06 p.m. was made by Leonard Ingles and seconded by Allen Burris. Ayes were received from Tim Hamburger, Allen Burris, Brian Cameron, and Leonard Ingles, the motion carried.

Respectfully submitted, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board Chair Tim Hamburger

Rueben Descloux, Fire Marshal