

TILLAMOOK FIRE DISTRICT

4/16/2024

The regular board meeting for Tillamook Fire District was held on Wednesday, April 16, 2024, at 5:30 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Board Directors Present:

Brian Cameron, Chair
Chris Kell, Vice Chair

Leonard Ingles, Director
Sarah Christiansen

Staff Present: Jeff McBrayer, Fire Chief

Guests: Watching via Zoom: Allen Burris, Alex Burris, Allyson Durrer, Amy Dennis, Angela Bennett, Brenda Descloux, Gabrielle Sterling, Jennifer Mallare, John Welch, Kathy Marchant, Will Chappell. In-person guests: Tim Hamburger, Bradley Hamburger, Paul Edwards, Jason Sterling, Mark Baker, Chaz Hall.

Call to Order: The regular board meeting was called to order by Chair Brian Cameron at 5:30 p.m.

Minutes: A motion to approve the March 12, 2024, minutes was made by Leonard Ingles and seconded by Chris Kell. The motion passed by a vote of 4-0.

Tillamook Volunteer Firefighters Association: TVFA President, Jason Sterling, thanked those who attended the awards ceremony. No further comments from the volunteer association.

Non-Agenda Items: None

Financial Statement / Correspondence:

March Financial statements were presented to board members, Leonard Ingles motioned to approve, Seconded by Chris Kell. The motion passed by a vote of 4-0.

Copies of the bank statements, LGIP balance, and accounts payable were forwarded electronically and presented to the board. A motion to pay the bills was heard from Leonard Ingles, Seconded by Chris Kell. The motion passed by a vote of 4-0.

Fire Chief Report: Chief McBrayer submitted a copy of his report electronically to the board of directors Financials unavailable from the accountant by this meeting.

Call volume 78 calls documented for this month.

All units in service. Multiple preventative maintenance issues are being addressed. Chief Baker and the day crews have done INCREDIBLE work repairing saws, axes, fans, cleaning apparatus and in-depth inspections on apparatus. I can't thank everyone enough! Missing equipment: State owned Bendix King wildland radio, District pager, District cell phone, possibly a District iPad and uniforms.

Seismic Rehabilitation continues. April 9th, WRK completed 3D mapping of station 71. Construction plans moving forward.

Koa completed a staggering amount of work on the TURA grant for a backup generator replacement at Station 71. We have an excellent chance, thanks to Koa, of receiving \$188,000. This will bring Koa's grant totals in a few short months to just under half a million dollars.

Training is current. Chief Baker has done incredible training on RIT, forceable entry and fireground operations. Lt. Boydell has done recertification training for the District's EMR (Emergency Medical Responders). Swiftwater update / refresher is scheduled at the end of this month.

Additional: The most pressing concern for the Board is the formation of the Budget Committee – as discussed in previous meetings. The timeline is very limited for budget publication and approval.

The next Board meeting should be scheduled in conjunction with the first Budget Committee meeting on May 23, 2024.

Recommended Personnel Actions:

Permanent appointment of Division Chief Mark Baker – Operations and Training

Promote Koa Lyu to Lieutenant – Logistics and PIO

Promote Volunteer Lt. John Welch to Volunteer Captain

Personnel issues to be discussed during Executive Session.

Old Business: None

New Business: Director Jack Mulder has resigned from this board. Chris Kell recommended creating an application for prospective board members.

Executive Session: Per ORS 192.660 (2)(b) entered at 5:54 pm and exited at 6:37 pm. No decisions were made in this session. Will Chappell was in attendance.

Concerns of the Board: None

Adjournment: A motion to adjourn the meeting at 6:40 p.m. was made by Chris Kell and seconded by Leonard Ingles. The motion passed by a vote of 3-0. The next meeting will be the regular board meeting on May 23, 2024.

Respectfully submitted,

Board Chair, Brian Cameron

XXX, Fire Chief