

# TILLAMOOK FIRE DISTRICT

## 06/13/2023

The regular board meeting for Tillamook Fire District was held on Tuesday, June 13th, 2023, at 5:30 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

### Board Directors Present:

Tim Hamburger, Chair  
Brian Cameron, Vice Chair  
Allen Burris, Director

Leonard Ingles, Director  
Chris Kell, Director

Staff Present: Jeff McBrayer, Interim Fire Chief

Guests: Brandon Abbott, Jason Sterling, Bradly Hamburger, Joel Hamburger, Ethan Gilbert, Hunter Perry, Kyle Adams, Miguel Diaz, Autumn Patching, Kris Grimes, Heather Grimes, Charles Hall, Chris Miller, Alex Cole, Alex Burris, Paul Edwards, Brenda Descloux, Jerry Rilette, Bradley Hill, Cindy Goh, Robert Ollikkainen, Ryan Upton, Mike Smith, Kent Martin, Jonathon Lassiter, Kris Davis, Terry Zuercher, Mike Boydell (Following on Zoom) Daron Bement, Daryl Hamilton, Nathan Ellis

**Call to Order:** The regular board meeting was called to order by Chair Tim Hamburger at 5:30 p.m.

**Minutes:** A motion to approve the May 9<sup>th</sup> and May 15<sup>th</sup>, 2023, minutes was made by Allen Burris and seconded by Leonard Ingles. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris and Leonard Ingles and Chris Kell, the motion carried.

**Tillamook Volunteer Firefighters Association:** Capt. Jason Sterling- Rescue equipment was purchased last month as a combined venture with the district. Electric extrication tools, spreader, ram another set of cutters, we also ordered dry suits, boots, gloves and safety equipment. We have an open house and dairy parade coming up a week from Saturday that we are getting ready for.

Assistant Chief Paul Edwards would like to recognize and thank Board Chair Tim Hamburger on behalf of the association. for his exemplary work that he has done throughout the years, having the taxpayers and fire district on your mind and have done what is best for them.

**Non-Agenda Items:** None

**Public Comment:** Jerry Rilette voiced a complaint about an article he read in the paper regarding a future board member. He is concerned and hopes that this board member will choose to recuse himself or take a leave of absence until the suit is over. He stated that he feels it is inappropriate for a board member who is suing his organization to actively make decisions on behalf of TFD.

Brenda Descloux voiced her concern about a complaint that the district received regarding herself.

**Financial Statement / Correspondence:**

April Financial statements were presented to board members, Allen Burriss Motioned to approve, Seconded by Brian Cameron. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burriss and Leonard Ingles and Chris Kell, the motion carried.

Copies of the bank statements, LGIP balance and accounts payable were forwarded electronically. A motion to pay the bills was heard from Allen Burriss and seconded by Leonard Ingles. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burriss and Leonard Ingles and Chris Kell, the motion carried.

**Fire Chief Report:** Chief McBrayer reported that he was advised by legal not to discuss financials in front of litigants. The board asked him to clarify with legal as financials are public information. Submitted a copy of his report electronically to the board of directors Financials to date April 30th, 2023. Personnel Services \$479,158 Materials & Services, \$308,751 Capital Outlay, \$45,927 for a combined Total \$ 833,876.

36 Calls for Service to date, expecting higher than average call volume.

All bills are paid, equipment is operational, and the ladder will be going to True North in Hillsboro for repairs this week.

The bank signature card needs to be signed by every board member, and former Chief Bement needs to be removed. Requested two staff members other than the chief be on the signature card, one member opposed, issue dropped. Discussion about moving to QuickBooks to save money, board requested to stay with current CPA.

State Fire Marshal Shannon Miller will be coming to complete inspections for road access permits and firework sales stands.

Called for executive session, Director Burriss advised that the correct ORS was not on the agenda and therefore executive session could not proceed.

**Fire Marshal Report:** None

**Old Business:** Director Burriss discussed getting a security system, inexpensive cameras for the building.

**New Business:** None

**Executive Session:** None

**Concerns of the Board:** Tim Hamburger stated that there will not be time to go over the budget, a date was set for a special meeting on June 26<sup>th</sup> at 5:30pm.

Directors have no further questions on Chief McBrayer's Report.

**Adjournment:** A motion to adjourn the meeting at 6:38 p.m. was made by Leonard Ingles and seconded by Brian Cameron. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris, Chris Kell, and Leonard Ingles, the motion carried.

Respectfully submitted,

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Board Chair

Jeff McBrayer, Fire Chief